

HOWELL TOWN PLANNING COMMISSION

Minutes of the Howell Town Planning Commission Meeting held February 11, 2025, at 6 p.m. at the Sgt. Rocky D. Payne Memorial Center.

Present:	Gary Burton	Chairman
	Val Nessen	Commission Member
	Justin Douglas	Commission Member
	Jason Mauchley	Commission Member
Others Present:	H. Leon Kotter	Town Clerk
	Shelly Logan	Treasurer
	Scott Lyons	Box Elder County Planner

Call to Order:

Chairman Gary Burton welcomed everyone to Howell Town Planning Commission Meeting.

Prayer: Commission Member Jason Mauchley

Pledge of Allegiance: Commission Member Mauchley

Approve the agenda:

MOTION Commission Member Justin Douglas moved to approve the February 11, 2025, Planning Commission meeting agenda. Commission Member Val Nessen seconded the motion. The motion passed unanimously.

Approve minutes of the Howell Town Planning Commission Meeting.

MOTION Planning Commission Member Justin Douglas moved to approve January 14, 2025, minutes of the Howell Town Planning Commission Public Hearing and Planning Commission Meeting. The motion was seconded by Commission Member Val Nessen. The motion passed unanimously.

Commission Member Chris Hawkes: Community Plan for Sustainable Growth.

Not present

Scott Lyons, Box Elder County Planner: Discussing procedures to rezone land.

Scott reviewed the roles of the planning commission and town council. The Planning Commission is the administrator. They begin the process of a rezoning change. They send their recommendations to the Town Council. The Town Council reviews the recommendations and either approves or disapproves of the zoning change. The Town Council is the legislator. They pass the ordinances the Planning Commission follow. Zoning changes are done by ordinance.

Individuals desiring to create a minor subdivision should get the property surveyed and get a property tax number and then start the process.

Adjournment

MOTION Commission Member Justin Douglas moved to adjourn. Commission Member Val Nessen seconded the motion. The motion passed.

Adjourned at 6:57 p.m.

Approved: March 11, 2025



H. Leon Kotter, Town Clerk

