

HOWELL TOWN CORPORATION

Minutes of the Howell Town Council Meeting held November 14, 2023, at 7:00 p.m. at the Sgt. Rocky D. Payne Memorial Center.

Present:	Brad Hawkes	Mayor
	Josh Anderson	Council Member
	Craig Hawkes	Council Member
	Mark Sorensen	Council Member

Others Present:	H. Leon Kotter	Town Clerk
	Shelly Logan	Town Treasurer
	Deputy Merkle	

Call to Order: Mayor Brad Hawkes

Welcome, roll call, prayer, Pledge of Allegiance, Approve the Agenda.

Mayor Hawkes welcomed everyone to the Howell Town Council Meeting.

Prayer: Town clerk H. Leon Kotter

Pledge of Allegiance was led by: Mayor Brad Hawkes

Approve the agenda:

MOTION Council Member Craig Hawkes moved to approve the November 14, 2023, Howell Town Council meeting agenda. The motion was seconded by Council Member Mark Sorensen. The motion passed unanimously.

Approve minutes of the Howell Town Council Meeting.

MOTION Council Member Craig Hawkes moved to approve the minutes of the October 10, 2023, Howell Town Council Meeting. The motion was seconded by Council Member Mark Sorensen. The motion passed unanimously.

Jeaninne Hawkes

Jeannine was given some time to thank everyone for cleaning the roads.

She also reported that the underpass area by the freeway is being cleaned by some youth from Cache Valley. It doesn't stay that way very long.

Follow up to the minutes.

None

Deputy Sheriff

There were 14 calls to the Howell area. Five of them were regular patrols. One call was regarding items being stolen.

Shelly Logan– Financial Reports

Shelly reviewed the financials for October. The amount we receive from interest is increasing. She also reported that two people so far have signed up to have their water/garbage bill payment taken from their checking account.

Mayor Brad Hawkes: Report on BRAG mtg.

This meeting was about applying for a Community Development Block Grant (CDBG). We have some projects that we can apply for. Brain Carver from Bear River Association of Governments BRAG said he would help us with the application.

It was decided to go ahead and start the application process. We need to have a public hearing to inform the town residents that we are applying for a grant. We need to get a survey done. We need to get an engineer to design the project and give us an estimated cost.

There is a pre-application that needs to be turned in to BRAG by December 15, 2023. The survey needs to be completed by January 15, 2024.

MOTION Mayor Brad Hawkes moved that Howell Town Council pursue the CDBG application. The motion was seconded by Council Member Mark Sorensen. The motion passed unanimously.

The first public hearing is scheduled for December 12, 2023, at 6:30 p.m.

Mayor, Council Member Reports

Mayor Brad Hawkes:

- There is some flashing on the roof that needs to be sured. He needs someone to help as he is unable to do it.
- Discussed the Post Office lobby floor. We need to get bids for new floor covering.

Council Member Rex Nessen: Not present.

Council Member Josh Anderson:

- We need to get the old furnace out.

Council Member Craig Hawkes:

- Scott Anderson from the Utah Rural Water Association has been out surveying our water system. When completed we will have a map showing to location of all the meters and valves.

Council Member Mark Sorensen: Nothing

Council Member Josh Anderson:

- We need to get the old furnace out of the building.

Council Member Craig Hawkes:

- Scott Anderson from the Utah Rural Water Association has been out surveying our water system. When completed we will have a map showing to location of all the meters and valves.

Council Member Mark Sorensen: Nothing

Town Clerk H. Leon Kotter

- We need to do a canvass of our election. It needs to be done sometime from November 29, 2023, and December 5, 2023. The canvassing date was set for December 4, 2023, at 6:00 p.m.
- He received an email from Rocky Mountain Power notifying us of a planned power outage November 17, 2023, from 8:00 a.m. to 4:00 p.m.
- On election day (November 21, 2023) he needs to be in the clerk's office from 12:00 p.m. until 8:00 p.m. when the polls close. Then deliver the ballots to Marla Young, Box Elder County Clerk.

Approve Payment Vouchers and Bills

Payment Vouchers and Paid Bills were reviewed.

MOTION Council Member Mark Sorensen moved to approve vouchers and paid bills. The motion was seconded by Council Member Josh Anderson. The motion passed unanimously.

Adjournment

MOTION Mayor Brad Hawkes moved to adjourn. The motion was seconded by Council Member Craig Hawkes. The motion passed unanimously.

Adjourned at: 8:54 p.m.

Approved: December 12, 2023



H. Leon Kotter, Town Clerk

