

HOWELL TOWN CORPORATION

Minutes of the Howell Town Council Meeting held March 11, 2025, at 7:00 p.m. at the Sgt. Rocky D. Payne Memorial Center.

Present:	Brad Hawkes	Mayor
	Rex Nessen	Council Member
	Josh Anderson	Council Member
	Craig Hawkes	Council Member
	Mark Sorensen	Council Member
Others Present:	H. Leon Kotter	Town Clerk
	Shelly Logan	Town Treasurer
	Claine Burt	Emergency Preparedness Coordinator

Call to Order: Mayor Brad Hawkes

Welcome, roll call, prayer, Pledge of Allegiance, Approve the Agenda.

Mayor Hawkes welcomed everyone to the Howell Town Council Meeting.

Prayer: Council Member Rex Nessen

Pledge of Allegiance was led by: Mayor Hawkes

Approve the agenda:

MOTION Council Member Mark Sorensen moved to approve the March 11, 2025, Howell Town Council meeting agenda. Council Member Craig Hawkes seconded the motion. The motion passed unanimously.

Approve the minutes of the Howell Town Council Meeting.

MOTION Council Member Rex Nessen moved to approve the minutes of February 11, 2025, Howell Town Council Meeting. Council Member Josh Anderson seconded the motion. The motion passed unanimously.

Follow up to the minutes.

Mayor Hawkes thanked Council Member Josh Anderson for getting the Sgt. Rocky D. Payne memorial set up.

Box Elder County Sheriff's Office

Not present

Public Comments

None

Shelly Logan, Town Treasurer-- Financial Reports

Shelly gave her monthly financial report. We have received over one thousand dollars in interest between checking and public treasurer's Fund. There are no budget concerns.

Claine Burt, Emergency Preparedness Coordinator, Howell Town Emergency Operations Plan.

Claine reported that he ordered some pamphlets on emergency preparedness. He will place them in the Post Office lobby. He also reported that he is getting an emergency preparedness committee together so that they can start working on an emergency preparedness plan for the town. He will also investigate getting a generator for the community center.

Upgrading Howell Town's wages

The road fund and water fund can manage pay raises without increased funding. The current amount we receive in property taxes can only handle pay increases up to \$16.75 per hour for administrative, parks, cemetery, and community center workers. The current amount we receive from the post office if used just for wages will only manage pay increase up to \$17.00 per hour.

Council Member Craig Hawkes: If we are going to get people to work for the town, we need to raise what the town pays to \$20.00 per hour.

A request to increase post office funding will be submitted to the Postal Service. The funding source that we can increase is property taxes.

MOTION Council Member Craig Hawkes moved to approve increasing wages to Twenty Dollars (\$20.00) per hour and to pursue the steps needed to take to increase property taxes to pay for the wage increase. Council Member Mark Sorensen seconded the motion.

Council Member Voting "Yes"

Brad Hawkes
Rex Nessen
Josh Anderson
Craig Hawkes
Mark Sorensen

Council Members Voting "No"

None

The motion passed unanimously.

Howell Town General Plan

Since members of the Howell Town Council did not have a copy of the Howell Town General Plan, Clerk H. Leon Kotter provided each member with a copy. He also explained the purpose of the Plan.

A town's general plan serves as a comprehensive, long-term blueprint for the community's future growth and development. It is a visionary document that outlines goals, policies, and actions to ensure the sustainable and balanced development of the town. This plan is crucial for managing land use, transportation, housing, public services, and natural resources, among other aspects of community life.

Mayor Hawkes asked each council member to become familiar with the General Plan and to report back next month on things in the plan that may be upgraded.

Mayor, Council Member Reports

Mayor Brad Hawkes:

- Val Nessen's term on the Planning Commission. He asked Val if he would stay, and Val accepted.

MOTION Mayor Brad Hawkes moved to reappoint Val Nessen to a five-year term on the Howell Town Planning Commission. Council Member Vraig Hawkes seconded the motion. The motion passed unanimously.

Council Member Rex Nessen:

- Planning on graveling 2 miles of the town's roads.
- Mayor Hawkes reported that Box Elder County has used oil and pea gravel mix on some of its roads and it seems to hold up good. He asked Rex to investigate it to see if it is something we could use on our graveled roads.

Council Member Josh Anderson: Nothing

Council Member Craig Hawkes:

- He has contacted Landis about ripping in a 2-inch water line along 14400 N from the west canal to 18800 W. He is still undecided about installing a 2-inch or 3-inch line.

Council Member Mark Sorensen: Nothing

Approve Payment of Vouchers and Bills

Payment Vouchers and Paid Bills were reviewed.

MOTION Council Member Rex Nessen moved to approve vouchers and paid bills. Mayor Brad Hawkes seconded the motion. The motion passed unanimously.

Adjournment

MOTION Mayor Brad Hawkes moved to adjourn. Council Member Josh Anderson seconded the motion. The motion passed unanimously.

Adjourned at: 8:40 p.m.

Approved: April 8, 2025



H. Leon Kotter, Town Clerk

