

HOWELL TOWN CORPORATION

Minutes of the Howell Town Council Meeting held January 14, 2025, at 7:05 p.m. at the Sgt. Rocky D. Payne Memorial Center.

Present:	Brad Hawkes	Mayor
	Josh Anderson	Council Member
	Craig Hawkes	Council Member

Others Present:	H. Leon Kotter	Town Clerk
	Shelly Logan	Town Treasurer

Call to Order:

Welcome, roll call, prayer, Pledge of Allegiance, Approve the Agenda.

Mayor Hawkes welcomed everyone to Howell Town Council Meeting.

Prayer: Town Clerk Leon Kotter

Pledge of Allegiance was led by: Mayor Hawkes

Approve the agenda:

MOTION Council Member Hawkes moved to approve the January 14, 2025, agenda. Council Member Anderson seconded the motion. The motion passed unanimously.

Approve minutes of the Howell Town Council Meeting.

MOTION Council Member Anderson moved to approve the minutes of December 10, 2024, Howell Town Council Meeting. Council Member Hawkes seconded the motion. The motion passed unanimously.

Follow up to the minutes.

None

Public Comments (3 Minutes per person)

None

Box Elder County Sheriff's Office

Not Present

Shelly Logan– Financial Reports

Shelly gave her monthly financial report. The general fund checking received \$327.00 in interest and the PTIF fund received \$832.57 in interest. The overall budget is in good shape.

Gary Burton, Chairman Howell Town Planning Commission: Results on Rezoning Public Hearing

Chairman Burton met with the Town Council to report on the results of the public hearing they held in regard to rezoning some property from A20 to RR-1. The Planning Commission recommends the Town Council approve this.

Scheduling Community Center

Town Clerk H. Leon, who schedules the community center, reported that he received a text from one of the renters stating that the building was not open when they come to use.

In the past a loaner key was given to the renter, but the key was not returned. Council Member Josh Anderson suggested using a lock box to put the key in. The renter would be given a code to open the box and get the key. When they leave, they can put the key back in the lock box. A new code would be set for the next renter. Mayor Hawkes asked Council Member Anderson to investigate getting a lock box.

Conflict of Interest and Ethics Pledge forms

Town Clerk H. Leon Kotter reported that the conflict-of-interest forms must be turned in by each elected and appointed town officer by January 31st each year and posted on the town's website. They must remain on the website until the officer is no longer in office. The ethics pledge form is voluntary but encouraged to fill out.

Mayor, Council Member Reports

Mayor Brad Hawkes:

- Planning Commission Member Chris Hawkes created a document intitled “Community Plan for Sustainable Growth” It is a guideline for the Planning Commission to follow when someone wants to create subdivision or request a zoning change. Each council member was given a copy to review before the next Town Council meeting.

Council Member Rex Nessen: Not Present

Council Member Josh Anderson:

- Bingo will be held every Saturday in February and March

Council Member Craig Hawkes:

- We need to write a letter to Beehive Broadband letting them know that since they put their fiber optics conducts over the top of some of our water lines, they would be responsible for the total cost of repairs.

Council Member Mark Sorensen: Not present

Approve Payment Vouchers and Bills

Payment Vouchers and Paid Bills were reviewed.

MOTION Mayor Brad Hawkes moved to approve vouchers and paid bills. Council Member Josh Anderson seconded the motion. The motion passed unanimously.

Adjournment

MOTION Council Member Craig Hawkes moved to adjourn. Council Member Josh Anderson seconded the motion. The motion passed unanimously.

Adjourned at: 8:38 p.m.

Approved: *February 11, 2025*

H. Leon Kotter
H. Leon Kotter, Town Clerk

